Psychology Major Admissions Process - Fall 2016

The Psychology major is an impacted program, which means there are more students interested in the major than we can accommodate. Therefore, we have an admission process to the major. This ensures smaller class size and provides students with better access to faculty.

Application Timeframe
Applications for declaring a major or change of major will be accepted from October 1 - November 30th, 2015 for entry into the major effective Fall 2016. Late applications will NOT be accepted. NO EXCEPTIONS.

CURRENT SF STATE STUDENTS
Current SF State students, who wish to become Psychology majors, may apply by submitting required forms to the Psychology Department Office, EP 301, between Oct 1 – Nov 30, 2015:
- SF State Change of Major form and
- PSY Admissions Checklist form.

Both forms must be submitted in order to be considered. Grades earned during the Fall 2015 semester will be considered in the decision.

TRANSFER STUDENTS
Upper-division transfer students, who wish to attend SF State as Psychology majors, may apply to the University and request consideration to become a Psychology major from Oct 1 - Nov 30, 2015 via www.csumentor.edu Transfer students must also submit official transcripts, including Fall 2015 grades, by the designated deadline to the SF State Admissions Office. Students should monitor their email for updates from the Admissions Office.

Admission Selection process
All students (transfers and current SF State students who want to become majors) will be placed in an admissions pool. Admissions decisions will be made in late April 2016. Students, who are admitted from the admissions pool to the Psychology major, will become majors effective Fall 2016. All notifications (acceptances, waitlist and denials) will be made to your SF State email address. Transfer students will be notified of their status by the SF State Admissions Office, using the email address submitted on their www.csumentor.edu application.

Minimum Eligibility Requirements
Students must meet the following minimum requirements to be considered for admission:
- Complete PSY 200 (or equivalent) with a grade of C or better.
- Have completed a minimum of 60 units by the end of Spring 2016 semester.
- GPA of at least 2.0 and must not be on academic probation, subject to disqualification, or other academic hold.
- Continuing students who have earned 96 units or more by the end of Spring 2016 must submit a Declaration of Major After Accruing 96 Units form.

*Meeting the minimum requirements does not guarantee your acceptance into the major*

Criteria for Admissions Selection
The main criterion is the cumulative (all college) Grade Point Average. The number of majors accepted will vary according to capacity, number of applications received, and department resources.

What happens if I am accepted?
Each student will be given the opportunity to accept or decline our offer of admission to the Psychology major. Current SF State students should follow instructions that will be provided in the acceptance email. The department will not change your major without your final approval. Transfer students who are accepted to the Psychology major must meet all University requirements and deadlines as designated by the SF State Admissions Office. If a transfer student is accepted and does not enroll in SF State during Fall 2016, the student may reapply for consideration in the next admissions cycle.

What happens if I am NOT accepted?
Continuing SF State students who are not accepted to the Psychology major will remain in their current major (or undeclared status) at SF State. Transfer students who are not accepted to the Psychology major will be automatically reviewed for their second choice major (as listed on their application via www.csumentor.edu).

PLEASE NOTE:
Students should plan on enrolling and completing a sufficient number of units in order to meet the 60 units required by the end of Spring 2016 semester.
**PSYCHOLOGY ADMISSIONS CHECKLIST for Current SF State Students only**

To apply for Psychology major - Fall 2015 application cycle for Fall 2016 admission

**Instructions:** Complete, sign and date this checklist. Attach a SF State Request for Declaration of Major (less than 96 units) form. Submit both forms between the dates of October 1st- November 30th, 2015 to the Psychology Department Office, EP 301 no later than 5pm.

**IMPORTANT: You must submit this form attached to a request for Change of Major form.**
- Complete PSY 200 (or equivalent) with grade of C or better.
- Have completed a minimum of 60 units by the end of Spring 2016 semester.
- GPA of at least 2.0 (not on probation, subject to disqualification or other academic holds).
- **Continuing students who have earned 96 units or more by the end of Spring 2016 must submit a Declaration of Major After Accruing 96 Units form.**

<table>
<thead>
<tr>
<th>NAME ____________________________</th>
<th>SF State ID # ____________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMAIL __________________________</td>
<td>PHONE # (___ )____________________________</td>
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</tbody>
</table>

1. Semester and year you completed PSY 200 or equivalent __________

2. Grade earned in PSY 200 or equivalent __________ or In Progress

3. What is your current All College GPA? __________

4. What is your current SF State GPA? __________

**Line A** Total Units **earned** (all courses so far) __________

**Line B** Total Units **currently** enrolled in Fall 2015 __________

**Line C** Total Units **planned** to enroll for Spring 2016 __________

Add (Line A+ Line B+ Line C) together **Units TOTAL** __________

By submitting this checklist, I grant the SF State Psychology Department permission to verify my academic records and the statements made on this application. I also understand that meeting the minimum requirements does not guarantee admission into the Psychology major.

Signature of Student ____________________________ Date ______________________

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**Staff Use Only**

<table>
<thead>
<tr>
<th>60 Units</th>
<th>Y</th>
<th>N</th>
<th>Pending</th>
<th>96 Units</th>
<th>Y</th>
<th>N</th>
<th>Notice Sent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submission</td>
<td>Y</td>
<td>N</td>
<td>Admit</td>
<td>Y</td>
<td>N</td>
<td>W</td>
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</tr>
</tbody>
</table>

Notes:
San Francisco State University Request for Change/Declaration of Undergraduate Primary Major (less than 96 units completed)

Students may not change majors after they have accrued 96 units earned. Go to: http://www.sfsu.edu/~admisrec/reg/FGfaq.pdf for more information.

To change your major after completing 96 units, you must use the Change of Major after Accruing 96 units Form (http://www.sfsu.edu/~admisrec/forms/regforms/cmf96units.pdf)

To add a secondary or tertiary major (before or after accruing 96 units), you must complete a Request to Add a Second Major Form (http://www.sfsu.edu/~admisrec/forms/regforms/add2ndmajor.pdf).

Last Name, First Name, Middle Initial

SF State ID#

Email

Phone Number

Current Major Title

Requested Major Title

Bulletin Year

Unless otherwise noted the bulletin year will be the current academic year.

Students cannot use this form to add or change a second or third major.

APPROVED:

Chair or Department Designee / Date

Submit approved form to the Registrar's Office at the One Stop Student Services Center

REV 9/17/12