

Syllabus

PSY 680 Peer Advising in Psychology

Course Description: Prepare and deliver academic advising to undergraduate in psychology: academic policies and procedures. Individual advising 3 hours weekly.

Instructor

Name: Kevin Eschleman, Ph.D.
Pronouns: he, him, his
Email: kesch@sfsu.edu
Office: EP503c
Office Hours: Office hours will be posted on Canvas. [Click here for schedule.](#)

Assignments and Grading

You will receive a letter grade for this course. Please review the graded tasks and course rules listed below. You are not evaluated based on the quality of peer advising provided, but you must show respect to others and fully engage in the training assignments.

Graded Tasks:

- Office Hours Attendance (50% of Grade)
 - You will host weekly office hours beginning Week 1 until the last week of instruction (no office hours during Finals Week). The attendance grade will be entered into Canvas grade book at the end of the semester.
 - Please email Dr. E prior to your office hours if you are to be absent or tardy. You will not be penalized for 1 absence/tardiness. Reasonable accommodations will be made if you contact Dr. E before absence. Additional absences/tardiness will result in a reduction of points or removal from the schedule.
- Training Assignments (50% of Grade)
 - Training assignments include all assignments listed in Canvas and are due throughout the semester. Example topics covered include review of major resources, active listening skill development, and crisis recognition skill development. The due dates for each training activity with detailed instructions are provided via Canvas.
 - It is important to complete the training activities by the required due dates so that you are well equipped to host office hours. Late work will be accepted up to 2 weeks after the due date but not after the end of the semester. The maximum score for a late assignment is 80%. If training assignments are consistently missing, the student will not be allowed to continue hosting office hours.

Learning Outcomes

After completing PSY680 you will have...

1. Developed a knowledge base in principles discussed in Career Development Psychology.
2. Developed interpersonal skills relevant to career counseling, such as active listening and empathy.
3. Developed a strong understanding of the requirements and resources available within the SF State Psychology major.
4. Identified professional opportunities within the field of Psychology.

Reading and Learning Materials

All learning materials are provided via Canvas. These include recorded lectures, readings, and other virtual resources. If you are holding virtual office hours via zoom, you will need access to a computer with a camera.

Classroom Policies

Attendance and Participation

Training / learning materials will be primarily provided asynchronously through Canvas. An initial training session will be provided live via zoom or in person. Peer Advisers will hold 3 consecutive hours of office hours each week (e.g., Tuesdays 12pm-3pm) via zoom or in person. Attendance is mandatory for both the initial training and office hours. If you need to miss an office hours session, be sure to notify Dr. Eschleman prior to the scheduled office hours. Repeated absences will affect your grade and may lead to removal of holding hours.

Academic Dishonesty

Most course requirements do not require the submission of academic work. However, any form of academic dishonesty (cheating, plagiarism, etc.) will not be tolerated. Individuals caught engaging in such behavior will receive an "F" for the course and will be subjected to disciplinary action. Always use your own words for assignments – DO NOT QUOTE.

Disability Access

Students with disabilities who need reasonable accommodations are encouraged to contact the instructor. The Disability Programs and Resource Center (DPRC) is available to facilitate the reasonable accommodations process. DPRC website: <https://access.sfsu.edu>

Psychology Department Statement on Inclusion

We VALUE Respect, Civility, and Inclusion

The Psychology Department is committed to providing a multi-cultural academic setting and climate that is respectful, inclusive, civil, and harassment-free for individuals regardless of ability, age, ethnicity, gender identity or expression, indigenous heritage, immigration status, nationality, physical appearance, political affiliation, race, religion or spirituality (or lack thereof), sexual orientation, social class, socioeconomic status, or other cultural, demographic, and social identification*.

We ASK that all members of our department, including undergraduate students, graduate students, faculty, staff, and guests, treat each other with respect and civility. We strive for this in every aspect of our interactions including, for example, in language (e.g., pronouns), verbal and written communication (e.g., thoughtful and active listening), and behaviors in the virtual or real classroom, research laboratory, as well as in any other setting that holds a department function.

Examples of language or behaviors in the academic setting that are not respectful include but are not limited to:

- Discriminatory statements that are overt (e.g., hostility) or subtle (e.g., microaggressions)
- Posting discriminatory materials on campus or campus-related forums (iLearn, Zoom)
- Behaviors or statements that interfere with the learning of others
- Marginalizing individuals based on their social or demographic identity, or perceived identity
- Inappropriate, unwelcome, or non-consensual comments, behaviors, photography or recording
- Advocating for or encouraging any of the above

We encourage ACCOUNTABILITY and seeking SUPPORT

To receive support for

- Asian American and Pacific Islander Retention and Education <https://aspire.sfsu.edu/home>
- Disability Programs and Resource Center <https://access.sfsu.edu/>
- Diversity, Student Equity, and Interfaith Programs <https://equity.sfsu.edu/node/16>
- Mental health at Counseling & Psychological Services <https://psyservs.sfsu.edu/>
- Physical health at the Health Center <https://health.sfsu.edu/>
- Sexualized violence at the Safe Place <https://psyservs.sfsu.edu/content/safe-place>
- Undocumented students at the Dream Resource Center <https://drc.sfsu.edu>

To contact

- Professors <https://psychology.sfsu.edu/faculty-staff>
- The University Police Department <https://upd.sfsu.edu/>
- To report Sexual Harassment or Discrimination <https://titleix.sfsu.edu/reporting>
- A Bias Incident <https://equity.sfsu.edu/content/bias-incident-education-team-sf-state>

To learn about the University Code of Conduct

- Undergraduate: <https://conduct.sfsu.edu/standards>
- Graduate: <http://bulletin.sfsu.edu/graduate-education/academic-policies-procedures/>